

Annex III. Check List

This checklist summarises the documentation to be provided to the competent body for each criterion. The check list must be completed by the applicant.

Applicant's Checklist		
Documents to be submitted to the competent body	Mark when done	
Application form.	<input type="checkbox"/>	
Declaration A from the applicant (manufacturer of the floor covering product).	<input type="checkbox"/>	
Declaration B of the manufacturer/supplier(s) of all the raw materials used.	<input type="checkbox"/>	
General management criteria		
Criterion 1: Product description	Included	Does not apply
Documents that provide evidence of compliance with this criterion. <i>Note: the applicant can provide any of these documents: technical data sheet (TDS), environmental product declaration (EPD) or equivalent documents, but it should be ensured that provides the required information.</i>	<input type="checkbox"/>	<input type="checkbox"/>
Criterion 2: Wood, cork and bamboo based material	Included	Does not apply
Relevant chain of custody (CoC) certificates and details of the CoC account.	<input type="checkbox"/>	<input type="checkbox"/>
Audited accounting documents that demonstrate that materials fulfil the requirements.	<input type="checkbox"/>	<input type="checkbox"/>
Criterion 3: General requirements for hazardous substances and mixtures	Included	Does not apply
Supporting evidence of the ingredients of the raw materials: SDS, list of ingredients, self-classification, etc.	<input type="checkbox"/>	<input type="checkbox"/>
Calculations that demonstrate the substance/mixture concentration with respect to the weight of the component part.	<input type="checkbox"/>	<input type="checkbox"/>
Statements (including chemical reactions) whether the substances change their properties upon processing so that the restricted CLP hazards no longer apply and any unreacted residual content is below the mass threshold.	<input type="checkbox"/>	<input type="checkbox"/>
Supporting evidence that, during the manufacturing process, chemical reactions do not produce any classified substance with the restricted hazards.	<input type="checkbox"/>	<input type="checkbox"/>
Criterion 4: Specific substance requirements	Included	Does not apply
4.a. Contaminants in recycled wood, cork and bamboo: Test reports containing the test methods and the test results that demonstrate the compliance with the limits of table 4.1.	<input type="checkbox"/>	<input type="checkbox"/>
4.b. Biocidal products: SDS, if relevant, supporting declaration from the suppliers of the in-can water-based mixtures.	<input type="checkbox"/>	<input type="checkbox"/>
4.c. Heavy metals in paints, primers and varnishes SDSs, if relevant, supporting declaration from the suppliers of the in-can paints, primers or varnishes used.	<input type="checkbox"/>	<input type="checkbox"/>
4.d. VOC content in surface treatment:		
SDS, if relevant, supporting declaration from the suppliers of the surface treatment substances or mixtures or a test report.	<input type="checkbox"/>	<input type="checkbox"/>
Calculation of the % VOC content in mass if the data is not provided in the SDS (information on boiling points for each substance should be provided).	<input type="checkbox"/>	<input type="checkbox"/>
Calculation of the VOC content after dilution, if needed.	<input type="checkbox"/>	<input type="checkbox"/>
If VOC content is higher than 5% (w/w), calculation of the effective quantity of VOC applied in accordance with Appendix.	<input type="checkbox"/>	<input type="checkbox"/>

4.e. VOCs content in other used substances and mixtures		
SDS, if relevant, supporting declaration from the suppliers of the in-can adhesives or resins or other substances/mixtures.	<input type="checkbox"/>	<input type="checkbox"/>
In absence of a complete SDS, an equivalent documentation (eg test report), together with a complete recipe with designation of quantities and CAS numbers.	<input type="checkbox"/>	<input type="checkbox"/>
Calculation of the % VOC content in mass if the data is not provided in the SDS (information on boiling points for each substance should be provided).	<input type="checkbox"/>	<input type="checkbox"/>
Calculation of the VOC content after dilution, if needed.	<input type="checkbox"/>	<input type="checkbox"/>
Test reports in accordance with EN1243, if liquid aminoplastic resins are used.	<input type="checkbox"/>	<input type="checkbox"/>
4.f. Plasticisers. SDS and test reports, if necessary, on the total content of phthalates in accordance with ISO 8214-6, to support the declaration(s) from the supplier(s) about the use of plasticisers.	<input type="checkbox"/>	<input type="checkbox"/>
4.g. Halogenated organic compounds. SDS and test reports, if necessary, supporting declaration(s) from supplier(s) about the non-use of halogenated organic compounds.	<input type="checkbox"/>	<input type="checkbox"/>
4.h. Flame retardants. SDS and test reports, if necessary, supporting declaration(s) about the non-use of flame retardants.	<input type="checkbox"/>	<input type="checkbox"/>
4.i. Aziridine and polyaziridine. SDS and test reports, if necessary, supporting declaration(s) from supplier(s) about the non-use of aziridine and polyaziridine.	<input type="checkbox"/>	<input type="checkbox"/>
Criterion 5: Energy consumption in the production process	Included	Does not apply
Copy of contracts and/or bills of the electricity supplier for the years considered to calculate the average annual electricity consumption and to demonstrate the guarantees of origin.	<input type="checkbox"/>	<input type="checkbox"/>
Copy of the bills for fuels for the period included in the calculation of the average values.	<input type="checkbox"/>	<input type="checkbox"/>
Copy of the contracts or bills/invoices related to the energy sold.	<input type="checkbox"/>	<input type="checkbox"/>
Calculation of the scoring point (with the quantity of energy that has been used in the manufacturing steps included in the calculation).	<input type="checkbox"/>	<input type="checkbox"/>
Documents used to communicate flooring production to the national authorities.	<input type="checkbox"/>	<input type="checkbox"/>
Documents used to communicate the energy consumption, fuel purchase and energy generation.	<input type="checkbox"/>	<input type="checkbox"/>
Criterion 6: Emissions of VOC from the floor coverings	Included	Does not apply
Test report from chamber tests carried out in accordance with CEN/TS16516 or an equivalent method including: the test method used; the test results and needed calculations showings the limits in Table 6.1.	<input type="checkbox"/>	<input type="checkbox"/>
If test data are from up to 12 months prior the application, declaration that no changes to the manufacturing process have been carried out.	<input type="checkbox"/>	<input type="checkbox"/>
Criterion 7: Emissions of formaldehyde from the floor coverings and the core board	Included	Does not apply
Test report from the final product.	<input type="checkbox"/>	<input type="checkbox"/>
Test report from the core board, if needed.	<input type="checkbox"/>	<input type="checkbox"/>
Criterion 8: Fitness for use	Included	Does not apply
Test reports (including type of flooring, test method/s selected, test results and the classification of the flooring).	<input type="checkbox"/>	<input type="checkbox"/>
Criterion 9: Reparability and extended guarantee	Included	Does not apply
Copy of the repair document (or equivalent).	<input type="checkbox"/>	<input type="checkbox"/>
Copy of the extended guarantee.	<input type="checkbox"/>	<input type="checkbox"/>

Criterion 10: Consumer information	Included	Does not apply
Copy of the consumer information document.	<input type="checkbox"/>	<input type="checkbox"/>
Criterion 11: Information appearing on the EU Ecolabel	Included	Does not apply
Copy of the information appearing on the EU Ecolabel.	<input type="checkbox"/>	<input type="checkbox"/>